



Region 4A Medical Reserve Corps

Meeting Minutes

**Under the provision of G.L. c. 30A, The Region 4A Medical Reserve Corps
conducted a MRC Advisory Board meeting
Wednesday, February 19, 2014
10:00 a.m.-1:00 p.m.
Wayland Town Hall
Hearing Room II
41 Cochituate Road. Wayland, MA 01778**

Call to order and quorum by Board Chair Ruth Mori 10:00 a.m.
Attendee: Ruth Mori left meeting after called to order and determined quorum, board meeting continued.
Attendees: Heidi Porter, Susan Rask, Robin Chapell, Linda Callan, Cathy Corkery, Archana Joshi.

Administrative Business

Approval of past MRC Advisory Board Meeting Minutes

- Motion to approve MRC AB Meeting Minutes for January 23, 2013 by Susan Rask and second by Robin Chapell. 4 in favor, 1 abstain, Motion approved as presented.
- Motion to Table MRC AB Meeting Minutes for November 12, 2013

Statewide MRC Meeting/Steering Committee/ Other Committee meetings

Major discussions:

- IIGL-The MRC AB wants someone from IIGL to attend Advisory Board meetings and take official minutes, be prepared to answer questions (ex. Budget), and communicate about issues (ex. email). Heidi Porter will contact IIGL.
- Statewide MRC Steering Committee meeting coming up. MRC Executive Director is the designated attendee but MRC AB members will be advised if designated rep cannot attend. Discussion about liability removed to focus on workers compensation, draft was sent to MDPH for review. Sen Moore to sponsor, however, keep running into issue that it is introduced too late in the Legislative session.
- IIGL asked to create a checklist for what they need in order to pay contractors.

New Business

Discussion regarding MRC Coordinator Update: Cathy Corkery:

- Calendar to be developed and sent out monthly to include Trainings, Town Events, and General Coalition dates.
- MRC statistics will be provided during coalition meetings and on visits to communities as information is being updated.
- Continue work with communities to determine volunteer base and communication with health department staff and volunteers.
- Discussion about MA Responds, regarding list of questions for Lindsay Tallon at upcoming General Coalition meeting, plan to contact Lindsay by Friday



- Discussion regarding use of a Region 4A MRC phone and decision to keep communication information as currently exists.

Review of MRC Budget (MDPH and NACCHO Funds)

- NACCHO fund balance information from Weston and IIGL Discussion that any training related expenses should be submitted to Advisory Board to be paid from MRC funds rather than NACCHO as NACCHO funding is diminished
- MDPH MRC Budget presently has training funds available and should be accessed first if possible

Additional Member Concerns/Issues

Training:

- Discussion regarding the “Regional Speaker Series”. Cathy will market at each General Coalition meeting asking members to promote the events to their volunteers. Plan to have 3 events in spring (March, April, May) and 1 or 2 in fall. Plan to rotate among the sub-regions. March- Natick/Framingham, member of the National Guard regarding preparedness, April- Concord/Lexington/Burlington area, MRC Unit Leader Jean Roma regarding Nursing Perspective, May- Walpole, Dr. Demaria regarding Infectious Disease response. Would like speakers to have more pictures and less words on PowerPoint. Cathy will download list of participants and email to MRC Leaders along with reminder and message to encourage people to carpool. Cathy will talk to Susan Lumenello about venues in Burlington, easier location than Concord or Lexington with more choices. Robin Chapell doesn't have venue yet for May. Possible course for fall: Safe Haven or Mental Health (like relaxation/meditation), how to help yourself.

Adjourn

1:00 p.m.