



Region 4A Medical Reserve Corps

NOTICE OF OPEN MEETING

**Under the provision of G.L. c. 30A, The Region 4A Medical Reserve Corps
will conduct a MRC Advisory Board meeting**

Tuesday, March 11, 2014

12:00 Noon-3:00 P.M.

Wayland Town Hall

Second Floor Small Conference Room

41 Cochituate Road. Wayland, MA 01778

Call to order and quorum by Board Chair Ruth Mori

12:00 Noon

Attendees: Ruth Mori, Heidi Porter, Susan Rask, Robin Chapell, Archana Joshi, Cathy Corkery.

Administrative Business:

Approval of past MRC Advisory Board Meeting Minutes

- Motion to approve MRC AB Meeting Minutes for February 19, 2014 by Susan Rask and second by Heidi Porter, with one change: last paragraph, change the word “medication” to “meditation”. All in favor. Motion approved as presented.

Statewide MRC Meeting/Steering Committee/ Other Committee meetings

- MRC Steering Committee- Ruth Mori attended, 25 February 2014 in Worcester. Discussed Liability/Workers compensation. CLPH spearhead, issue, how do we gather data: ex: flu clinics/H1N1, volunteer calculator. This information will be presented at next Statewide Coordinators meeting, if we do this regionally it will help us show legislature the number of volunteer hours and money saved.
- Advisory Board requests someone with decision making power from IIGL to attend meetings, Heidi Porter will talk to them.

New Business

MRC Coordinator Update and Discussion including Speaker Series/Trainings

- CPR-cannot pay local fire/police, they are already being paid to teach in their official capacity, PHEP cannot be used for “overtime”. If they are an independent contractor they must go through same process as other contractors to become approved.
- Currently have 3 contractors approved for CPR/First Aid: Boroughs CPR, Save-A-Life, ECC Medical. Boroughs CPR has courses at their location in Southborough, it is fine to pay MRC members to take the course there on a one-on-one basis.
- Cathy Corkery will look into purchasing the mouthpieces and the Heartsaver® Adult CPR AED Wallet Card
- Discussion about class size, cutoff should be 4 students, course should be cancelled if they are under.
- Upcoming regional training: April 16-Jean Roma, May 14-Dr DeMaria, Table Top Exercise-May 14.



- Motion to approve funding for Jean Roma to stay at hotel on April 16 by Robin Chapell and second by Susan Rask, funds should come out of MRC Budget Training line. All in favor. Motion approved as presented.
- Motion to approve funding for items for speakers by Susan Rask and second by Robin Chapell, funds should come out of MRC Budget Training line, can purchase up to 50 and/or up to \$1,000. All in favor. Motion approved as presented.

MRC Budget (MDPH and NACCHO Funds) Review and Discussion

- NACCHO fund balance information from Weston and IIGL Discussion that any training related expenses should be submitted to Advisory Board to be paid from MRC funds rather than NACCHO as funding is diminished

MRC Communication Protocol Discussion and Development

- Discussion about what type of information should be sent out on a regular basis. For example, weather events, most people already received MEMA updates. Cathy Corkery should send out information when it rises to a higher level like HHAN alert or information from MDPH and it is a bigger more regional event. At that time she should also ask for volunteer availability. Cathy should also ask local towns to keep her informed if they are planning to open a shelter or need any other help. Cathy will update and send out to Advisory Board.

MRC MA Responds/Website Discussion

- Lindsay Tallon came to last General Coalition meeting; more towns can have a person to be an administrator. Cathy will work with Doris Moore to purge and update MA Responds to reflect current numbers of volunteers. Cathy and Doris will update Volunteer Application. Discussion about CORI form, original signature allows CORI to be done again as necessary. Benefit of MA Responds, everything is in one place and it is a secure system.

Additional Member Concerns/Issues

HMCC discussion: working on a draft letter. Look at letter from Colorado, New Jersey or Connecticut to use as guide. Issue is it is all about healthcare recovery/resilience in hospitals, doesn't consider Public Health/Emergency Management. Public Health looked at as resource, not partner.

Adjourn

3:00 PM