



## Region 4A Medical Reserve Corps Advisory Board meeting

### MEETING MINUTES

Wednesday, April 8, 2015, 10:00 A.M- 12:00 P.M.  
Wayland Town Hall, Selectmen Meeting Room  
41 Cochituate Road, Wayland, MA 01778

Call to order and quorum by Board

10:00 AM

Attendees: Heidi Porter, Kitty Mahoney, Linda Callan, Robin Chapell  
Cathy Corkery, JoAnne Petro

### **Administrative Business:**

#### **Upcoming Meetings:**

- Tuesday, May 12, 2015, 10:00 a.m. – 12:00 p.m. (cancelled)
- Friday, June 12, 2015, 12:00 p.m. – 2:00 p.m.

#### **Approval of past MRC Advisory Board Meeting Minutes:**

- Thursday, March 12, 2015, **Motion to approve MRC AB Minutes by Kitty Mahoney, second by Linda Callan. All in favor, motion approved as presented.**

#### **Statewide MRC Meeting/Steering Committee/Other Committee meeting**

Discussion about HMCC:

- Scott Moles had sent out Questions & Answers.
- BP4 discussion (q15) year 1 we are protected (year 2 is cloudy).
- Don't believe Cambridge Health Alliance will apply, so there may not be an applicant.
- Metro West Medical Center - Kitty Mahoney forwarded the information to the new emergency manager at that facility.
- Discussion about closed bid opening, and what will happen if no one from our region applies. We should have recommendations in case there is not a bidder.  
We will be the largest region, Hospitals don't seem to want to take this on  
Can we separate 4A and 4B, still keep HMCC model, greater chance of success (smaller district, each funded)?  
Applicant should not have to reside in our geographical area.  
What about public safety type coalitions or other state models, (ex: CT is similar, not forced, but given incentives to include smaller towns).  
Prevention Wellness Trust fund, good example of a model that works.  
Local level funding, not forced into a region. Clinical and Community based, not hospital, may be a better option.  
Establish region offices of public health, (they are there), can they be built up to support the region.



## **Fiscal Budget Update from Fiscal Agent IIGL/ NACCHO Funds**

Doris Moore, not always available, we need back up. Cathy Corkery will look into getting CORI qualification and badge machine working. Once accomplished, update Volunteer Application Process and send an email out to region stating Cathy can do CORI's and Badges.

Website and MA Responds management, could we find a volunteer willing to do this (if Doris retires) or can we look at hiring a replacement.

Marlboro and Acton Regional Trailers, they have never been used.

Kitty Mahoney wanted to use one last year, process not in place.

We will bring this up at GC meeting, there is a Memorandum of Understanding, however it is not clear: how do you actually use it, who do you call, who does transport (town requesting).

It should be used often, otherwise it won't get used.

Robin Chapell asked if we have enough desire to use them, we have access to other trailers; MEMA, SERAC, NERAC, maybe we should put our regional resources other places.

Kitty Mahoney discussed the NERAC ambu-bus (9 casualty bus) in northern MA. Bus is free to a town that wants it, but there are other costs associated (insurance could be \$4900 per year, minimum, trailer must be moved each month and maintained, CDL license, etc.)

Ideas for end of year purchase if funding is available:

Additional signs - we have signs for EDS, purchase some for Shelters - Cambridge Health Alliance might have some signs we can copy. Robin Chapell has used a magnet with emergency numbers and logo.

**Motion by Robin Chapell, second by Kitty Mahoney; spend up to \$2,600 to buy signs for shelters. Discussion:** Cathy Corkery will update spreadsheet and reconcile with Luisa Santiago (IIGL). **Table until next meeting.**

Discussion started by Kitty Mahoney about Real Opt, Ryann Bresnahan's numbers not realistic, there are many school nurses who help with flu clinics and are not in MRC. Ryann will do it again using new numbers.

## **New Business**

### **MRC Coordinator Deliverable Update and Discussion:**

- Volunteer Registration Process
- MRC Brochure – looks good, needs a few small adjustments.
- MRC Volunteer Training Update
- Deliverable Update
  - Communication Drill - wait for state AAR then discuss again.
  - MRC Volunteers, Clinical vs Nonclinical- update again in June (quarterly)



- Volunteer Handbook – Kitty Mahoney asked Cathy Corkery for additions about Volunteer Management, we did not have policy in place to deal with a “rogue volunteer”. Kitty had issues with a volunteer, he continued to work outside guidelines established by the Executive Committee and exceeded the scope of his authority; Kitty has had conversations with him to no avail. Cathy has added new information: General Communication Principles, Volunteer Dismissal, Code of Conduct Agreement.

### **Additional Member Concerns/Issues**

Discussion about MRC Role in Drug Take Back:

Robin Chapell stated that they have a Sharp kiosk, at police station. Norfolk County has a grant they support and pay, District Attorney Morrissey very supportive, his office pays for removal out of drug forfeiture money.

Question about other types of training for opiate over doses?

Robin Chapell is not considering it for MRC Volunteers, fire and police are trained. Kitty Mahoney is considering using MRC volunteers to train others, also looking to train school nurses. Towns are seeing younger people overdose as well as females. A good organization to ask for help is “Circle of Hope: volunteer organization.

Adjourn

12:00 PM