



**Region 4A Medical Reserve Corps
NOTICE OF OPEN MEETING
Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps
Will conduct a MRC Advisory Board meeting
December 5th, 2017
Framingham DOH
31 Flagg Drive: Door 14
Framingham, MA 01702**

Call to order/quorum by Chair/Executive Director

10:00am – 11:30am

Present: Kitty Mahoney, Phyllis Schilp, Linda Callan and Scott Moles.

Meeting Minutes: (Phyllis Schilp) November, 2017

- Motion to approve by Phyllis Schilp, second by Scott Moles, all in favor, motion approved as presented.

Budget Report: (Scott)

- Amy has asked and followed up several times with CHA to clarify the purchasing process. Different forms have been sent. Meeting scheduled on Nov 27th explained process.
- C. Lanphere and Ari from CHA will retrieve supplies from Lisa Moulton.
- Unspent funds from Q1 moved to Q3 from VC salary to supplies
- Funds were approved for 200 Stop the Bleed kits, 2 table cloths with MRC Logo, 200 files of life, supplies for badging and 100 emergency blankets and comfort kits for sheltering.
- *Motion by Phyllis Schilp to use NACCHO funds to pay K. Mahoney \$187.62 for Casper Volunteer refreshments seconded by L. Callan all present in favor.*

Additional Member Concerns/Issues/Trainings:

- Upcoming trainings: CPR/first aid, tourniquet training in Sudbury, Run Hide Fight for Congregational leaders.
- Amy Hansen cannot attend NACCHO conference. Advisory Board will consider sending an alternate. Still deciding.
- Phyllis Schilp to serve as the alternate for MA Responds back up administrator.
- Linda Callan will apply for the region for the NACCHO Challenge Award for the CASPER Initiative.
- New training recommendations were; MEMA Tour for MRC members and HAM Radio training.
- Decided on Adventure Tourniquet Kits for the regional trainings
- Amy to post training document to website, add addresses and sort by training type



Next meeting:

Motion to adjourn by: Kitty Mahoney, second by Phyllis Schilp, all in favor, motion approved as presented.

Adjourn

11:30 am