



**Region 4A Medical Reserve Corps  
NOTICE OF OPEN MEETING**

**Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps  
Will conduct a MRC Advisory Board meeting  
January 25<sup>th</sup>, 2018  
Framingham DOH  
31 Flagg Drive; Door 14  
Framingham, MA 01702**

Call to order/quorum by Chair/Executive Director

10:00a – 11:30a

**Meeting Minutes:** Phyllis

**Budget Report:** Scott

**Additional Items:**

- Budget Updates
  - Q3 budget approval status
  - Process for ordering food for trainings & events/ What are other regions doing for refreshment costs
  - Upcoming February budget modifications/reclassifications
- Delivery of purchases to communities
- Supplies/equipment with VC vs. Communities vs. CHA absent any policy
- Upcoming training, program & activity schedule
- NACCHO Meeting attendee

**Meeting with Program Coordinator:** Jendy Dunlop

**Adjourn**