



**Region 4A Medical Reserve Corps
NOTICE OF OPEN MEETING
Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps
Will conduct a MRC Advisory Group meeting
July 16, 2018
Framingham DOH
31 Flagg Drive: Door 14
Framingham, MA 01702**

Call to order/quorum by Chair/Executive Director

Present: Kitty Mahoney, Scott Moles, Regan Checchio, Liz Foley, Susan Lumenello

Meeting Minutes: There were no minutes approved during this meeting

MRC Strategic Planning Discussion:

- Region 4A MRC should look at community profiles to see where gaps are
- A good activity to compliment recruiting would be to hold a MRC Conference
- For the upcoming September PHEP General Coalition meeting (to be held in Bedford) the 4A AB will be prepared to share a short presentation on the strategic plan:
 - The AB needs to hold a place within the agenda for MRC Update to reflect that
 - Also need to send a separate email that at the conclusion of the GC meeting, the MRC AB will present “Important News Regarding the 4A MRC Strategic Plan.” (Allow 30 minutes plus time for Q&A)
 - Can food be provided as an incentive to stay?
- Wayland is no longer the 4A MRC home; Framingham is (or should be listed as the 4A MRC home)
- Administrative support for 4AB PHEP/General Coalition approximately 30K
- Arlington support for 4B PHEP is approximately 50K
- Reasons cited that local oversight is a benefit include:
 - Badging issues
 - Logistics of supply delivery
 - Oversight of Volunteer Coordinator
 - Communications within the region
 - Standardized protocol for communities using PHEP funding
- Respecting that there are “local events” where local MRC volunteers can respond there are also “larger/regional events” which prompt the need for more than local MRC. It is possible to do BOTH! Cities and towns can maintain their independence while still sharing with the Volunteer Coordinator the contacts in the event there are regional needs. This becomes VERY important as resources



continue to diminish. This also permits the VC to coordinate volunteers FOR communities who lack staffing to recruit volunteers for the smaller communities (gap analysis?)

- Framingham is willing to assume oversight of the Volunteer Coordinator and deliverables providing there is PHEP support
- The 4A MRC must be ready to advance a request at the November GC meeting on 11/15 for PHEP funds
- It is important to explain the strategic plan and get support from the GC at the upcoming November meeting and get the EC to support the strategic plan in time for a 2nd reclassification of PHEP budget to OPEM

Other Items:

- Big E Fair and Malls are great for regional recruiting events. We must follow up on these this fall as a regional project for 4A MRC
- Need to obtain from CHA:
 - How to order supplies for PHEP
 - How to order supplies for MRC
 - Approved Vendor List for ordering supplies without substitutions
 - CHA policy on delivery requirements on ordered supplies

Adjourn

12p