



**Region 4A Medical Reserve Corps  
NOTICE OF OPEN MEETING  
Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps  
Will conduct a MRC Advisory Board meeting  
December 6th, 2018  
Framingham DOH  
31 Flagg Drive, Door 14  
Framingham, MA 01702**

Call to order/quorum by Chair/Executive Director 10am – 12p  
Present: Kitty Mahoney, Phyllis Schilp, Amy Hansen (via phone)

**MRC Strategic Planning Discussion:**

- The General Coalition voted to approve funding for the supervisory role position to be housed in Framingham
- Discussed the Unit Leader position proposed for Framingham and some of the items the person in the role will handle
  - Badging
  - CORI/SORI updating in MA Responds
  - Recruitment
- Position will be posted and filled as soon as funds are transferred from CHA to Framingham

**Budget:**

- The Q2 budget modifications were submitted to CHA before the deadline
- Modifications included:
  - Moving \$400 from Paying for AB Member to become CPR instructor to Q3 Support Regional Recruiting/Open House Supplies (eg. Food for 4AB joint FEMA Bunker tour training)
  - Move \$405 from funds leftover in Q1 for CPR Training to Supplies to Q4 support Recruiting/Open House
  - Move \$150 from Fee for Consultant for EDS Training to Q3 Stipend for Guest Speaker to support an additional Youth Mental Health First Aid training
  - Move \$150 from Fee for Consultant for EDS Training to Q4 Stipend for Guest Speaker to support an additional Youth Mental Health First Aid training
  - Move \$210 from Fee for Consultant for EDS Training to Q4 Stipend for Guest Speaker for Regional Training Event
  - Move \$1200 Supplies to Support EDS Training to Q3 Supplies for Recruiting/Open House (for new brochures with updated contact information)



- A brief discussion was had on what funds remain now that we are at the Half-Year Point

### **CORI/SORI Background Check Issues:**

- The discovery that a large number of MA Responds volunteers are not up to date on required CORI/SORI background checks, which need to be done every 3 years was discussed
- Concerns exist about liability and issues that could arise at shelters this winter
- A letter will be drafted by Amy and sent out by the Advisory Board notifying all that volunteers will have until December 31<sup>st</sup> to update their background check information before being moved to Pending within MA Responds. Communities that do not wish to use MA Responds will need to work to remove themselves from the system and provide documentation on how background checks will be conducted per the Region's guidelines submitted to DPH.
- A list of members with outdated background checks will also be distributed to each community to encourage compliance.

### **Upcoming Trainings:**

- A winter training schedule will be sent out to communities once upcoming trainings are finalized
  - Acton/Boxborough CPR January 12<sup>th</sup>
  - FEMA Bunker Tour & HOPE Dogs Presentation January 12<sup>th</sup>
  - Norfolk Stop the Bleed training February
  - Framingham BLS CPR
  - Youth Mental Health First Aid Rescheduled for mid-February
- A discussion was had on offering new and interesting trainings as well as offering a regular schedule within the Region for CPR/First Aid

### **Regional Assets Available for Extreme Weather:**

- Items in the trailer in Marlborough were discussed and an email will be sent out by Amy with information on what is available to communities within 4A if they need to open a shelter to include
  - Tarps
  - Extension cords
  - MRC vests
  - Lighting
  - Space Heaters
  - Blankets
  - Children's Shelter Kits

Adjourn

11:30a