**Region 4A Medical Reserve Corps**

**NOTICE OF OPEN MEETING**

**Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps**

**Will conduct a MRC Advisory Board meeting**

**Thursday, February 18, 2016, 10:00 A.M. - 1:00 P.M.**

**Wayland Town Hall, Selectman Meeting Room**

**41 Cochituate Road. Wayland, MA 01778**

Pre-meeting, Executive Director and Volunteer Coordinator 9: 00 AM

Call to order and quorum by Board Chair/Executive Director 10:00 AM

**Administrative Business:**

**Approval of past MRC Advisory Board Meeting Minutes:**

Friday, 15 January 2016

**Statewide MRC Meeting/Steering Committee/Other Committee meeting**

**Fiscal Budget Update from Fiscal Agent IIGL/ NACCHO Funds**

* Budget/MRC and PHEP
* NACCHO (budget from previous years)

**New Business**

**MRC Coordinator Deliverable Update and Discussion:**

* BP4 Deliverables Update and work plan, CPG, PHEP Cap 15, Volunteer Mgt
* MRC Brochure (to Archana Joshi for MDPH approval)
* MRC Volunteer Training Update
* Volunteer Registration Process
* Deployment SOP
* MRC Communication Drills

**Additional Member Concerns/Issues**

* Strategic Planning 2015-2016
* Sub Regional MRC proposal
* MRC AB Terms and Duties

Adjourn 1:00 PM

Budget reconciliation with IIGL 2:00 PM