



**Region 4A Medical Reserve Corps Advisory Board
Framingham Health Department, 31 Flagg Drive, Door 14, Framingham MA 01702
Monday, August 1, 2016, 10:00 A.M. - 12:00 P.M.
Meeting Minutes**

Call to order and quorum by Board Chair/Executive Director
Present: Kitty Mahoney, Phyllis Schilp, Scott Moles

10:00 AM

Fiscal: Discussion on use of NACCHO Funds to support COOP during the transition to HMCC

- Reviewed Catherine Corkery, MRC Volunteer Coordinator Time Sheet from 7/01/2016-7/27/2016. Noted that there was approximately 104 hours of unpaid services performed by Cathy as the contract with Cambridge Health Alliance (CHA) and DPH has not been signed. It was discussed by those in attendance of the importance of continuity of the MRC VC and all agreed that Cathy should receive payment for services. A detailed invoice of the services rendered in the absence of a contract was also provided. Scott Moles made a motion to approve funding of the Invoice for Services rendered by Cathy Corkery, MRC VC with NACCHO funds in the amount of \$4,000. The motion was seconded by Phyllis Schilp. All members in attendance were in favor. None opposed. A second motion was made by Scott Moles to submit a letter of support for Cathy Corkery to CHA for her work and role as the MRC VC. Phyllis Schilp seconded the motion. All members in attendance were in favor. None opposed.
- Kitty Mahoney to submit forms to IIGL for payment to Cathy Corkery from NACCHO funds for invoice of \$4,000. Current balance of \$7,500 in NACCHO funds. Remaining balance after payment will be \$3,500.
- Other hours accrued by Cathy Corkery during the hiatus of a signed contract with directive from CHA will be paid from their budget. Only directives from the MRC board and previously planned MRC community events will be paid with NACCHO funds.
- Discussions on the challenges going forward with the HMCC process regarding the MRC VC. The executive board has concerns over who actually is the governing body over the position and that there are two different reporting entities for the VC within this new HMCC structure.
- Discussions on work that has been accruing since the suspension of the contract. Many activities, trainings, and reports have been put on hold and will need extensions after a signed contract is in place.

Next Meeting: 11 August 2016, 10:30 am
Adjourn

11 AM